



Room Attendant

Amara Singapore

Date Posted: 4 April 2017

Apply By: 4 May 2017

Department: Housekeeping

Employment Type: Full-Time

Job Summary:

Perform routine duties in the cleaning and servicing of guest rooms including bathrooms and also to provide night turn down service. Tidying of floor, pantries, toilets and maintaining vacuums.

Responsibilities:

1. Make beds, dust the room, vacuum the carpets and clean the bathroom.
2. Report to Engineering Department any room or corridor defects.
3. Check mini-bar consumption.
4. Maintain the linen room stock and bathroom supplies in the pantry.
5. Stock up the maid's trolley.
6. Handle "Lost and Found" items.

Others

1. To perform any other duties that may be called upon as designated by Management.

JOB REQUIREMENTS:

1. Support and uphold the company mission and core values.
2. Demonstrate and be perceived as a role model.
3. Maintain highest standard of professionalism, ethics, grooming and attitude towards staff and guests.
4. Perform tasks independently or with minimum supervision.
5. Demonstrate a good working relationship with other departments with a high level of communication and co-operation in the interest of service and overall improvement of the working conditions at the hotel.
6. Strong communication and interpersonal skills.
7. Pleasant personality.
8. Ability to solve problems.

QUALIFICATIONS & EXPERIENCE:

1. Minimum N level.
2. Minimum 1 years of working experience in a similar position.
3. Prior experience in Hotels will be an added advantage.
4. Good communication and interpersonal skills.
5. Pleasant personality.
6. Strong team player, whilst still having the ability to work independently.
7. Ability to multi-task in a demanding environment.
8. Attention to detail.

Interested applicants may email their resume to career.sg@amarahotels.com